

Gizelle J. Meeks
County Clerk/RMO
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Ashley L. Gascho
Deputy County Clerk
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Jefferson County Clerk's Office
175 Arsenal Street
Watertown, NY 13601



Mandy M. Clermont
DMV Deputy County Clerk
315-785-3017

Kimberly A. Hayden
Records Management Specialist
315-785-5149

An **"Oath of Office"** must be signed and filed in the office of the County Clerk at the time of each election, re-election or re-appointment. The oath must be filed **within 30 days** of one of these occurrences **BEFORE** you perform any official duties or participate in any voting situations.

Oath of Office – Commissioner of Deeds

State of New York }
 } ss:
County of Jefferson }

I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of **Commissioner of Deeds** according to the best of my ability.

Signature

Sworn to before me this _____
Day of _____, 20____

Notary Signature

Information of Individual taking Oath:

Name: _____

Address: _____

Phone: _____

Full Term: _____

Please be advised that this original **"Oath of Office"** must be returned to the Jefferson County Clerk's office for recording. There is no cost for recording and you may present it either personally or via mail to the above address. The "Oath of Office" must be signed before a Notary Public **ONLY** with proper identification. The Jefferson County Clerk's Office offers free Notary services to those who need it. If you have any questions, please feel free to contact the Jefferson County Clerk's Office at (315)785-3200.